



## QUICK START GUIDE

Version 20.02.00

**Welcome to DigiTel.** The world's first call-in dictation system that is a breeze to install, simple to use, and affordable to own.

On the enclosed CD you will find an installation program called "DigiTel Full Installation 200200.exe" (where 200200 is the version, read as 20.02.00) and a product manual called "DigiTel Manual.pdf".

Please refer to the DigiTel manual for detailed information about installation, setup and use. If you need the free Adobe Reader program to open the manual, a link to it is available at "[www.DigiTelSoftware.com](http://www.DigiTelSoftware.com)".

### Installation & Setup:

1. Make sure DigiTel is **not yet** plugged into a usb port.
2. Go to "[www.DigiTelSoftware.com](http://www.DigiTelSoftware.com)". If there is a newer version of the Full Installation program on this site, use it instead of the one on the CD.
3. Run the installation program and follow it's on-screen instructions. Once it has finished, **connect** DigiTel to a usb port using the enclosed cable.
4. Next, Windows' "Found New Hardware" process will pop up. Follow its on-screen instructions until it completes, then **unplug** DigiTel from the usb port **for 10 seconds**, then **connect it again** and follow Windows' "Found New Hardware" process a second time until it completes. Then DigiTel's led will glow green... indicating that its driver is loaded properly.
5. Next, run DigiTel from your Start menu, enter its Toolbox and go to its "Activation Data" tab. Enter the activation data from the label on the underside of DigiTel, and click SAVE. When DigiTel restarts, it's led will blink green... indicating that it is running.
6. Next, from the Toolbox's User tab, select a user, enter a PIN and Name and click SAVE. Repeat this for each user.
7. Now connect your phone lines and call into DigiTel. DigiTel will greet each user and talk them through the login and dictation processes.
8. To send dictation files to FTP sites, run "FTP Magic Full Installation 210000.exe" from the installation CD or website and follow its on-screen instructions. Then simply enter your FTP site parameters and set their Intake Directories to the folders you want FTP Magic to monitor.

### Technical Support:

If you need technical support, please contact the place of purchase. Thank you.

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